

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Records Control Schedules for HPSCI

FROM:		EXTENSION	NO.	STAT
[Redacted]				
Chief, Records Systems Branch, OIS/RMD 1236 Ames Bldg			DATE 1 February 1984	STAT
TO: (Officer designation, room number, and building)	DATE	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)	
	RECEIVED	FORWARDED		
[Redacted] OLL/Legislation 7B24 Hqs		2/14/84	[Redacted]	STAT
2.			Attached for transmittal to HPSCI are records control schedules for DO, DS&T, and OS, as requested following our 30 Jan 84 briefing of HPSCI staff members on Agency records disposition practices. These schedules are the current approved edition, although we are in the process of submitting revised S&T and OS schedules to NARS.	
3.				
4.				
5.				
6.				STAT
7. [Redacted]				STAT
Chief, Records Systems Branch, OIS/RMD 1236 Ames Bldg				STAT
8.				
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15.				
			I personally delivered the records control schedules to Mike O'Neil yesterday at HPSCI. Attached are the copies of the document receipt which I believe go back to you. I left copy #2 with O'Neil. Many thanks again for your help in the briefing and for getting the records schedules together. The hearing last week went very well.	STAT

TRANSMITTAL AND DOCUMENT RECEIPT

TO: Michael O'Neil, Chief Counsel
Permanent Select Committee on Intelligence
House of Representatives
Room H-405, Capitol

FROM: Central Intelligence Agency
RECORDS ADMINISTRATION BRANCH
Room ~~5xxx2828~~ 1236 Ames
Washington, D.C. 20505

THE DOCUMENTS LISTED HEREON ARE FORWARDED FOR:

X	INFORMATION	X	LOAN
CONTROL NUMBER AND DOC. DATE		SUBJECT (<i>Unclassified preferred</i>) & NO. OF PAGES	CLASS.
31-76, 9 Jul 80		Request for Records Disposition Authority, 2 pages.	CONF
31-76, 11 Aug 78		Request for Records Disposition Authority, 12 pages.	CONF
31-76, 2 Feb 77		Request for Records Disposition Authority, 20 pages.	CONF
31-76, 6 Sep 77		Records Control Schedule, 44 pages.	SECRET
40-76, Apr 77		Request for Records Disposition Authority, 27 pages.	CONF
40-76, 1 Aug 77		Records Control Schedule, 41 pages, w/Introduction, 3 pages.	SECRET
60-77, Dec 78		Request for Records Disposition Authority, 1 page.	CONF
60-77, 5 Jul 78		Request for Records Disposition Authority, 2 pages.	CONF
60-77, 13 Apr 78		Request for Records Disposition Authority, 29 pages.	CONF
60-77, undated		Records Control Schedule, 39 pages.	SECRET
Unclassified when separated from attachments.			

RECEIPT

SIGNATURE (*acknowledging receipt of above documents*)

DATE OF RECEIPT

RETURN TO

CENTRAL INTELLIGENCE AGENCY
RECORDS ADMINISTRATION BR.
ROOM ~~5xxx2828~~ 1236 Ames
WASHINGTON, D.C. 20505